



KENSWORTH PRIMARY SCHOOL

DRUGS AND SUBSTANCE MISUSE POLICY

KPS-013

This Policy covers the following areas of interest

- The school's endeavour to maintain the safety and well-being of all pupils, staff and visitors
- The aim of providing clear guidance and procedures on drug/substance related issues to ensure clarity and consistency
- The development of a whole school approach to drug education in the context of the school curriculum

Agreed by	The Full Governing Body
Signed	x  Anthony Todd (Chair of Governors)
Date	5 th December 2016
Next Review Date	April 2018



School Context

Kensworth Primary School is committed to the health and safety of its children and staff; and will take action to safeguard their well-being.

We will actively discourage the use of illegal substances, alcohol or tobacco and the misuse of glue, solvents, prescribed and over-the-counter medicines.

We acknowledge the importance of our pastoral role in the welfare of young people and through the Christian ethos of the school, will seek to enable pupils needing support to come forward.

Policy Aims

This policy applies to everyone on the school premises and beyond, wherever pupils are in the care of school staff. This includes school trips and educational visits.

The school has an interest in the health and wellbeing of the children beyond the school boundaries and we encourage parents and others in the community to adopt the same principles.

We believe that the purpose of drug and alcohol education is to give pupils the knowledge, skills and attitudes to appreciate the benefits of a healthy life-style and to relate these to their own actions, both now and in the future.

We aim to:

- Teach the children that it is wrong to take illegal substances and drink excessive amounts of alcohol;
- Enable children to make healthy, informed choices through increasing their knowledge, challenging and exploring attitudes and developing and practising skills;
- Help children develop a sense of awareness and self-esteem;
- Listen to our pupils' own thoughts, feelings and concerns and to ensure that drug education responds to their stated needs;
- Counter any inaccurate messages that children receive about drugs;
- Widen understanding about related health, social and legal issues;
- Enable children to identify where help and support can be found;
- Promote and pursue Healthy Schools Standards.

We intend to achieve our aims through:

- A co-ordinated and consistent approach to drug education curriculum, in the Early Years, in KS1 and in KS2;
- The integration of drug and alcohol education within the curriculum;
- The reinforcement of key messages at different ages and stages and in different situations, and in an age appropriate way;



- Content and teaching approaches that match the needs of all pupils, including those with special educational needs and disabilities and English as an additional language;
- Involvement of the whole community, including staff, governors, parents, children and relevant visitors;
- Training and support for staff in the planning and delivery of drug and alcohol education.

This policy relates to all members of the school community. All staff have a responsibility for drug and alcohol education and must be fully aware of this policy and its implications for themselves and for the others in the community.

All staff must consider themselves as role models whose behaviour the children are likely to notice and often follow. Alcohol may only be brought onto the school premises with the prior consent of the Headteacher.

Some children may choose to disclose in class or with individual members of staff, instances of drug use. While staff will wish to be supportive, it is clear that they work within the school's child protection guidelines, which clearly state that they are not able to guarantee confidentiality.

Routine Arrangements / Managing Incidents

Routine arrangements

- Medicines: The school has a procedure for the administration of medicines that must be followed for everyone's safety.
- Alcohol: No alcohol will be consumed during the course of a normal school day. Any adult under the effect of alcohol will be asked to leave the premises for the safety of the whole school.
- Tobacco: The school and its grounds are no smoking areas at all times. Pupils are not permitted to bring to school smoking materials, including matches and lighters. In the interests of health and safety, should a pupil be found in possession of any of these on school premises, they will be confiscated.
- Solvents: The school will ensure that potentially hazardous substances are stored safely, and pupils will be supervised if it is necessary that they come into contact with them in the course of their work. Pupils are not permitted to be in possession of products such as solvents and aerosols. (Exception permitted is aerosol Ventolin / any other approved medicines administered in the presence of an adult and stored in a medicine cupboard.)
- Illegal drugs: No illegal drugs are allowed to be brought on to, or used on school premises. Staff should be made aware of illegal substances being used by those dropping off or collecting children, and encouraged to take the appropriate action.



Incidents

A drug related incident may include any of the following:

- Finding drugs, or related items on school premises
- Possession of drugs by an individual on school premises
- Use of drugs by an individual on school premises
- Supply of drugs on school premises
- Individuals disclosing information about their drug use
- Finding substances

If a substance or equipment thought to be either illegal or harmful is discovered it should be removed to a place of safe keeping in the presence of a witness from the teaching staff. If the substance is known or suspected to be illegal the police must be informed. If a substance is found on a pupil the above procedure should be followed and the incident recorded including:

- the date and time of the find or retrieval
- the size and appearance of the substance
- the names of those concerned
- the action taken

Finding Drugs

If children are found in possession of tobacco, alcohol, glue, solvents or prescribed or over-the-counter medicines, parents will be informed and appropriate steps taken.

Monitoring and Review

It is expected that this policy will be reviewed annually as part of the Governing Body's policy review process.